

NOTICE OF COMPLETION OF
GROUNDWATER DEVELOPMENT

For groundwater developments with a maximum use
of 35 GPM not to exceed 10 AC-FT per year.

GROUNDWATER IS DEFINED AS ANY WATER BENEATH THE GROUND SURFACE
(Use Form 600, Application for Beneficial Water Use Permit for
appropriations in excess of 35 GPM or 10 AC-FT per year.)

FOR DEPARTMENT USE ONLY

Notice No. _____ Basin _____
Priority Date _____
Time _____ AM / PM
Rec'd By _____
Fee Rec'd \$ _____
Check No. _____
Transmittal No. _____
Refund \$ _____ Date _____

IMPORTANT

State law requires this form be filed by the water user within 60 days after the water has been
put to use. Your priority is determined by the date of filing.

Complete the notice and attach an aerial photo, survey, or other map showing the location of
your development. Submit it with the filing fee, to your Water Resources Regional Office.

Filing Fee: \$25.00

1. NAME _____
MAILING ADDRESS _____
CITY _____ STATE _____ ZIP _____
HOME PHONE _____ OTHER PHONE _____
2. SOURCE OF GROUNDWATER SUPPLY: ☐ Well ☐ Developed Spring (Excavation performed at spring location)
☐ Pit — Dimensions (in feet) _____ L _____ W _____ D
3. ACTUAL PUMPING RATE _____ GPM Pump: HP Rating _____ Installation Depth _____ Ft.
4. DATE WATER PUT TO BENEFICIAL USE (Water must be used prior to this filing) _____
Month / Day / Year
5. DOES THIS WELL REPLACE AN EXISTING WELL? ☐ Yes ☐ No
Old Well Depth _____ Ft. Old Well GPM _____ Date Old Well Drilled or Dug _____
Month / Day / Year
6. WILL THIS DEVELOPMENT be manifold with another well or spring? ☐ Yes ☐ No
If yes, list the water right numbers and explain how they are used. _____

7. POINT OF DIVERSION Legal land descriptions may be obtained from your county records.
_____ 1/4 _____ 1/4 _____ 1/4 Section _____ Twp _____ N/S Range _____ E/W County _____
Lot _____ Block _____ Tract No. _____ Subdivision Name _____
Government Lot _____ Street or Road Address _____

8. PLACE OF USE
☐ Domestic ☐ Lawn & Garden ☐ Stock ☐ Irrigation ☐ Other If same as Point of Diversion, Check ☐
_____ 1/4 _____ 1/4 _____ 1/4 Section _____ Twp _____ N/S Range _____ E/W County _____
Lot _____ Block _____ Tract No. _____ Subdivision Name _____
Government Lot _____ Street or Road Address _____
☐ Domestic ☐ Lawn & Garden ☐ Stock ☐ Irrigation ☐ Other If same as Point of Diversion, Check ☐
_____ 1/4 _____ 1/4 _____ 1/4 Section _____ Twp _____ N/S Range _____ E/W County _____
Lot _____ Block _____ Tract No. _____ Subdivision Name _____
Government Lot _____ Street or Road Address _____

9. PURPOSE AND PERIOD OF USE

DOMESTIC	Number of households currently using water from this development _____ Year-round use? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, from _____ to _____, inclusive of each year. <small>Month / Day Month / Day</small> <i>If lawn and / or garden exceeds 1/4 acre, list total size below.</i>
	Total size of lawn and / or garden _____ (length x width ÷ 43560 = acres) Period of use: from _____ to _____, inclusive of each year. <small>Month / Day Month / Day</small>
STOCK	Number and type _____ Year-round use? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, from _____ to _____, inclusive of each year. <small>Month / Day Month / Day</small>
IRRIGATION (Other than lawn and garden)	Shelterbelt or type of crop _____ Total acres irrigated _____ Period of use: from _____ to _____, inclusive of each year. <small>Month / Day Month / Day</small>
OTHER	Describe the purpose of use _____ Amount of water used _____ gallons per day Year-round use? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, from _____ to _____, inclusive of each year. <small>Month / Day Month / Day</small>

10. ADDITIONAL INFORMATION _____

11. AFFIDAVIT OF OWNERSHIP OR WRITTEN CONSENT
*I certify the statements appearing here are to the best of my knowledge true and correct. I also certify I have possessory interest in the property where the water is
to be put to beneficial use and exclusive property rights in the groundwater development or the written consent of the person with those property rights.*
Appropriator's signature _____ Date: _____

Date: _____
Subscribed and sworn before me this _____ day of _____, 19____



Notary's signature _____
Notary for the State of _____
Residing at _____
My commission expires _____



INSTRUCTIONS

NOTICE OF COMPLETION OF GROUNDWATER DEVELOPMENT (Form 602)

1. **NAME OF APPLICANT:** Enter the complete name of the person(s) to be listed as the water right owner(s), their mailing address, home phone and daytime phone number.

2. **SOURCE OF GROUNDWATER SUPPLY:** Fill in the type of groundwater development. If it is a groundwater pit, give the dimensions of the pit.

3. **ACTUAL PUMPING RATE:** This refers to the rate at which you are withdrawing water from the source. Enter the actual rate the water is withdrawn from the source in gallons per minute (gpm). The well test data on the well log may not be an accurate reading of the flow you are using. One way to determine an approximate flow rate is to turn the water on until the pump comes on and stays on. Time how many seconds it takes to fill a 5-gallon bucket. Use the following formula to calculate the flow rate; **300 ÷ # of seconds = flow rate (gpm)**. If stock are drinking directly from the source or the use is for an on-source fishpond, no flow rate is required.

4. **DATE WATER PUT TO BENEFICIAL USE:** Enter the date you started using water from the well, spring or pit.

5. **DOESTHISWELL REPLACE AN EXISTINGWELL:** If this well replaces an older well, check yes and fill in the depth, gpm and the date the old well was drilled. Depending on the information given, you may be able to retain the priority date of the old well. If the old well is recorded with our Department, enter the water right number.

6. **WILL THIS DEVELOPMENT** be manifold with another well or spring? If your new development is hooked to another system using groundwater, check yes. Enter the water right number of the other development and explain how the two developments are operated.

7. **POINT OF DIVERSION:** Point of diversion refers to the point where the ground water is taken. It is the actual location of the well, spring, or ground water pit. Enter the point of diversion. Describe the point of diversion to the nearest 10 acres, the 1/4 1/4 1/4 section, Section, Township, Range and County.
Subdivisions: List the location lot and block or tract no., subdivision name and the legal description including 1/4 section, Section, Township, Range and County.
Government Lots: List the government lot and the 1/4 section, Section, Township, Range and County.
Street or Road Address: Enter the physical address of the development.

8. **PLACE OF USE:** The place of use refers to where you use the water. Check the purpose for which place of use you are describing. If the place of use is the same as where the development is located, check the box. If the place of use is not the same as the point of division, complete the land description for the place of use. Describe the place of use to the nearest 10 acres, the 1/4 1/4 1/4 section, Section, Township, Range and County.
Subdivisions: List the location lot and block or tract no., subdivision name and the legal description including 1/4 section, Section, Township, Range and County.
Government Lots: List the government lot and the 1/4 section, Section, Township, Range and County.
Street or Road Address: Enter the physical address of the development.

9. **PURPOSE AND PERIOD OF USE:** Enter the required information for each current use of the well. Enter the period of time water will be used for the identified purpose in the **from (month/day) to (month/day)** space.
Domestic: Identify the number of families to be supplied.
Lawn and/or Garden: Complete this area only if the total area of the lawn/garden you water is greater than 1/4 acre.
Stock: Identify the number and type of livestock which will be watered. Count weaned animals individually.
Irrigation (Other than lawn and garden): Complete this section if you are watering a shelterbelt or another type of crop from this well or spring.
Other: Enter the requested information.

10. **ADDITIONAL INFORMATION:** Add further information to help explain this groundwater use.

11. **SIGNATURES:** Read and sign the notice in front of a notary.

MONTANA WATER RESOURCES REGIONAL OFFICES

Billings

1371 Rimtop Dr.
Billings, MT 59105-1978
Phone: 406-247-4415
Fax: 406-245-2064
Serving: Big Horn, Carbon, Carter
Custer, Fallon, Powder River, Prairie,
Rosebud, Stillwater, Sweet Grass,
Treasure, and Yellowstone Counties

Bozeman

151 Evergreen Drive, Suite C
Bozeman, MT 59715
Phone: 406-586-3136
Fax: 406-587-9726
Serving: Gallatin, Madison, and
Park Counties

Glasgow

222 6th Street South
P.O. Box 1269
Glasgow, MT 59230-1269
Phone: 406-228-2561
Fax: 406-228-8706
Serving: Daniels, Dawson, Garfield,
McCone, Phillips, Richland, Roosevelt,
Sheridan, Valley, and Wibaux Counties

Havre

210 6th Avenue
P.O. Box 1828
Havre, MT 59501-1828
Phone: 406-265-5516
Fax: 406-265-2225
Serving: Blaine, Chouteau,
Glacier, Hill, Liberty, Pondera,
Teton, and Toole Counties

Helena

21 North Last Chance Gulch
P.O. Box 201601
Helena, MT 59620-1601
Phone: 406-449-0944
Fax: 406-442-9315
Serving: Beaverhead, Broadwater,
Deer Lodge, Jefferson, Lewis and
Clark, Powell, and Silver Bow Counties

Kalispell

109 Cooperative Way, Suite 110
Kalispell, MT 59901-2387
Phone: 406-752-2288
Fax: 406-752-2843
Serving: Flathead, Lake, Lincoln,
and Sanders Counties

Lewistown

613 NE Main Street, Suite E
Lewistown, MT 59457-2020
Phone: 406-538-7459
Fax: 406-538-7089
Serving: Cascade, Fergus, Golden
Valley, Judith Basin, Meagher,
Musselshell, Petroleum, and
Wheatland Counties

Missoula

Town and Country Shopping Center
1610 South 3rd Street West, Suite 103
P.O. Box 5004
Missoula, MT 59806-5004
Phone: 406-721-4284
Fax: 406-542-1496
Serving: Granite, Mineral,
Missoula, and Ravalli Counties

For Mailing, Use Post Office Box Number.